



# **KENT COUNTY YOUTH SOCCER ASSOCIATION**

## **Bylaws**

### **MISSION STATEMENT:**

*The Kent County Youth Soccer Association (KCYS) seeks to teach children how to play soccer in an environment that is encouraging to youth and helps them to seek their full athletic potential at an age-appropriate level. This is done through coaching and instruction that is positive, constructive and competition that is fair and appropriate. The KCYS will not discriminate against any individual on the basis of race, color, religion, age, sex, or national origin.*

### **Affiliation**

KCYS will be subject to and abide by the rules and regulations of United States Youth Soccer Association (USYS) and the Maryland State Youth Soccer Association (MSYS). This league is affiliated with and is a member of Maryland State Youth Soccer Association (MSYS)

### **Board of Directors**

The Board Members of the Kent County Youth Soccer Association are volunteer positions, no payment or fringe benefits are received by board members. KCYS will be governed by a Board that consists of five (5) to ten (10) members. The Board will hold regularly scheduled monthly meetings from March through November, and other nonscheduled meetings as needed, to conduct the business of the League. A quorum for the Board shall be at least 3 Board Members to include the president or their designee.

#### **Board Responsibilities**

The Board shall be responsible for and have sole authority for the following:

- a) Establishing policies for the operation of the league.
- b) Enforcing and interpreting the Bylaws and League Policies.
- c) Ensuring compliance with the annual contract for use of county facilities between KCYS and Kent County Parks and Recreation.
- d) Shall from time to time make temporary rules and regulations for specific cases or occasions not provided for in the Bylaws or policies, but which are deemed necessary, by the Board, to carry out the objectives of this League. Where this takes place, the Board shall recommend an amendment to the Bylaws and/or policies.

### Discipline

The Board shall have the right and authority to suspend, ban completely or otherwise discipline any player, coach, manager, league member or team official for violations of the league Code of Conduct, Bylaws, or other policies, or for any conduct that is unsuitable to the development of youth soccer players. The Board shall have the right and authority to suspend any of its own members for substantial failure to perform their mandated duties or for violation of the league Code of Conduct, Bylaws, and/or policies.

### President

- a) The President shall preside over all board meetings, call the meetings to order, conduct the order of business, moderate discussions, conduct a vote on all motions and close the meetings. The President shall have the authority to call a meeting at any time.
- b) The President shall be cosigner of money to be disbursed by the league.

### Vice President

In case of the absence of the President, and upon approval of the President, shall perform the duties of the President.

### Secretary

- a) The Secretary shall ensure that meetings are effectively organized, and minutes are kept detailing a record of discussions, actions voted on by the Board, and actions taken as a result.
- b) The Secretary shall maintain all records for the organization as well as complete any legal filings on behalf of the organization in a timely manner.
- c) The Secretary shall assist the President in communication and correspondence of the League.

### Treasurer

- a) The Treasurer shall receive the income of the league and disburse it upon orders of Board. The Treasurer will keep a detailed account of income and expenditures and have the authority to pay normal operating bills, per the budget.
- b) The Treasurer shall prepare a report for regularly scheduled Board Meetings to include bank balance and expenditure.
- c) There shall be dual signatures on all items requiring signature.<sup>1</sup>

### Referee Coordinator

- a) The Referee Coordinator coordinates the assignment of referees for the games played in Kent County.
- b) The Referee Commissioner will be moderator for a Board of Conduct and Discipline, consisting of 3 Coaches and 2 KCYSA Board members, who will review any disciplinary action involving players, coaches or spectators that violate the Code of Conduct, KCYSA Bylaws or Playing rules outlined below, or the Laws of the Game as published by the world organization known as FIFA.

Member(s) at Large

Shall assist the other Board positions and complete other duties as assigned.

Replacement of Board Members or Officers

The Board may replace a board member for cause; such action shall take place at a Board meeting. Replacement of a board member shall require two-thirds (2/3) vote of the Board. Any board member not attending regularly scheduled meetings for two (2) consecutive meetings without an excuse shall have his or her office declared vacant. The President shall then appoint a new member to fill the vacancy for that calendar soccer season.

Board Meeting

The league shall hold regular monthly meetings of the Board for the purpose of appointing Board vacancies, approving amendments to the Bylaws, and conducting all business of the League as deemed necessary by the Board. The first meeting of the year shall be held in the month of March at a place and time to be specified by the President.

Annual Meeting

The Board shall hold an annual meeting to allow non-voting members to express opinions and offer input regarding the league.

These Bylaws may be amended, repealed, or altered in whole or in part by a majority vote of the Board at any duly organized meeting of the Board of KCYSA.